



SEXUAL ASSAULT CASE MANAGER

Safe Passage is hiring a full time Sexual Assault Case Manager that will provide crisis intervention services to clients on the phone, or who walk in and meet the urgent physical and emotional needs of survivors of sexual assault. This position provides but is not limited to the following services: advocacy, crisis intervention, information and referral, and others to promote the empowerment and independence of these clients.

This position routinely handles highly sensitive and/or confidential information and will represent Safe Passage in a variety of capacities. Must demonstrate good judgment, an ability to be approachable and professional, solid problem-solving skills, an ability to handle multiple tasks, an ability to be self-motivated and well organized, and maintain strict confidentiality.

Essential Functions

- Assist individuals on a walk-in basis who are in crisis with sexual assault.
- Provide initial eligibility assessment and intake for new clients as needed.
- Provide advocacy sessions to clients on a weekly basis.
- Provide transportation for clients.
- Participate in on-call by responding to domestic violence and sexual assault calls at the hospitals and police departments.
- Provide advocacy for clients with other agencies in the community.
- Provide referrals and resources to clients.
- Participate, prepare, and plan activities for sexual assault awareness month.
- Participate in staff meetings and supervision.
- Participate in trainings and webinars to further professional development.

Required Education and Experience

- Bachelor's degree in human services field from an accredited university or an equivalent combination of training and experience.

Preferred Education and Experience

- Experience working with sexual assault survivors, domestic violence survivors, and in community mental health.
- Experience with case management.
- 40 hours trained in both sexual assault and domestic violence.
- Bilingual Spanish speaking a plus.